**Coimisiún Thithe
an Oireachtais
Houses of the
Oireachtas Commission**

*Minutes of Commission Meeting
Monday 21 November 2022*

The nineth meeting of the Commission of 2022 took place at 11.00 a.m. via MS Teams.

1. **MEMBERS PRESENT**

    Deputy Seán Ó Fearghaíl, Ceann Comhairle (Chairperson), Senator Mark Daly,
    Cathaoirleach of the Seanad (Deputy Chairperson), Deputy Joe Carey; Senator Seán
    Kyne; Deputy Jennifer Murnane O'Connor, Deputy Louise O'Reilly; Senator Ned O'Sullivan;
    Senator Lynn Ruane and Mr. Peter Finnegan.

    Apologies were received from Deputy Francis Noel Duffy.

2. **MINUTES OF PREVIOUS MEETINGS**

    The minutes of the meeting of 24 October were agreed by the Commission.

3. **Matters Arising**

    The Commission received an update on the following items raised:

    (i)   Security matters;

    (ii)   Managed Print Service.

4. **UPDATE FROM STEERING GROUP ON THE PROGRAMME OF WORK FOR LEINSTER
    HOUSE**

    The Commission noted an update from the Chairperson of the Steering Group on the
    Programme of Work for Leinster House.

    Ms Rosemary Collier, Head of Heritage Services and Capital Works Delivery, Office of
    Public Works, provided an update on a number of OPW led projects for the campus.

5. **LEGAL BRIEFING**

    The Commission received a legal briefing from the Office of Parliamentary Legal Advisers.

6. **LEINSTER HOUSE GUIDED TOURS**

    Presentation on Tour Booking App

    The Commission received a presentation from the Superintendent's Section on the new
    online tour booking system.

7. ANY OTHER BUSINESS

Information items

The Commission noted information notes on the following:

(a) the development of an online booking system for guided tours of the Houses of the Oireachtas;

(b) implementation of the WRC agreement in relation to the pay claim for staff employed under the Scheme for Secretarial Assistance for Members.

Correspondence

The Commission noted an email from Deputy Seán Sherlock on matters he wished to raise at the meeting.

8. NEXT MEETING: Date and time to be confirmed.

SEÁN Ó FEARGHAÍL T.D.
Ceann Comhairle and Chairperson of the Commission
Dated: