

HOUSES OF THE OIREACHTAS COMMISSION

AUDIT COMMITTEE

SECOND MEETING [2019]

**Tuesday, 2nd July, 2019 at 2:00 pm
Room 1.60, 5 Storey Block, Leinster House**

MINUTES

Members Present

Mr Pat Mcloughlin, Chair
Senator Victor Boyhan

Mr Cyril Maybury
Mr Charles Hearne

Senator Catherine Ardagh

Also in attendance were:

Ms Ramona Quinn, Head of Internal Audit.

Mr Jerome Flanagan, Internal Audit Unit, Secretary to the Committee.

Ms Brfd Dunne, Principal Officer, Members' HR, Mr Barry Kavanagh, Assistant Principal, Clerk to the Trustees and Mr Paul Stephens, Assistant Principal, Members' Pensions; Ms Sinead Spencer and Ms Caroline Pyers, KOSI Corporation for Item 4.

Mr Brian Hickey, Principal Officer, Head of IT and Mr Paul O'Neill, KOSI Corporation for Item 5.

The meeting convened at 2:15 pm.

Apologies

Apologies were received from Ms Noreen Fahy.

1. Disclosure of Conflicts of Interest

No conflicts of interest were declared.

2. Minutes of previous meeting

The minutes of the meeting of 2 April 2019 were agreed.

3. Matters arising from the previous meeting

There were no matters arising.

4. Internal Audit Report on Members' Termination Payments

The details of the audit's execution and recommendations were outlined by Ms Sinead Spencer and Ms Caroline Pyers from KOSI. Mr Maybury raised a query about the fact that four errors out of a sample of 20 was high. Ms Spencer from KOSI noted that the amounts involved were very small and were recouped.

In subsequent discussions, it was queried as to whether the errors were identified by the Pensions Unit, and remedied in advance of the audit, or by KOSI? It was subsequently confirmed by KOSI that the errors were identified by the Pensions Unit's internal procedures prior to the KOSI audit above.

The Report was agreed on that basis.

5. Internal Audit Report on Mobile Technologies

The details of the audit's execution and recommendations were outlined by Mr Paul O'Neill from KOSI. Mr O'Neill went through each of the 9 recommendations and briefed the Committee as to the reasoning behind each one in conjunction with Mr Hickey.

The Committee agreed the Report.

6. Report on Implementation of Audit Recommendations

Mr Flanagan briefed the Committee on this Report and outlined the 4 decisions sought.

The Committee agreed the four decisions and the Report.

7. Any other business

The meeting was adjourned at 3:30 pm.

Pat McLaughlin

Pat Mcloughlin

Chairman