

Board Performance Evaluation Questionnaire

The following questionnaire* is intended to assist in the self-assessment of a Board's performance.

For each of the following statements select a number between 1 and 5, with:

- 1 indicating that you strongly disagree;
- 5 indicating that you strongly agree with the statement;
- Select 0 if the point is not applicable or you do not have enough knowledge or information to rank a particular statement.

Please use the comments box to add any other comments or observations based on your experience as a Board member.

* This questionnaire is based on the template in the *Code of Practice for the Governance of State Bodies*, as amended by a similar template published by the UK National Audit Office in conjunction with the Chartered Accountants Non-Executive Directors' Group.

RTÉ

Illustration of a completed response:

No.	Question	Effectiveness Rating						Further comments (if needed)
		N/A or Don't Know	Strongly disagree		Neither agree nor disagree	Strongly agree		
			0	1		2	3	
Role of the Board								
1	The Board has clearly documented its role and responsibilities, such as compiling a formal schedule of matters specifically reserved to it for decision.						X	
2	The Board, as a group, understands its role and responsibilities including its stewardship role.						X	
3	The Board has agreed the State body's strategic aims with the Minister and parent Department, to the extent relevant, and ensured optimal use of resources to meet its objectives.						X	Document recently updated
4	The State body has a robust written oversight agreement with the relevant Minister / parent Department which clearly defines the terms of the State body's relationship with the relevant Minister/parent Department.							
5	The State body's mission and vision have been defined and communicated to all levels within the organisation.							
6	The Board has fulfilled its role in setting the ethical tone of a State body, not only by its own actions, but also in overseeing senior management and staff at all levels of the organisation.							

No.	Question	Effectiveness Rating (Insert 'X')						Further comments (if needed)	
		N/A or Don't Know	Strongly disagree		Neither agree nor disagree	Strongly agree			
		0	1	2	3	4	5		
Role of the Board									
1	The Board has clearly documented its role and responsibilities, such as compiling a formal schedule of matters specifically reserved to it for decision.								
2	The Board, as a group, understands its role and responsibilities including its stewardship role.								
3	The Board has agreed the State body's strategic aims with the Minister and parent Department, to the extent relevant, and ensured optimal use of resources to meet its objectives.								
4	The State body has a robust written oversight agreement with the relevant Minister / parent Department which clearly defines the terms of the State body's relationship with the relevant Minister/parent Department.								
5	The State body's mission and vision have been defined and communicated to all levels within the organisation.								
6	The Board has fulfilled its role in setting the ethical tone of a State body, not only by its own actions, but also in overseeing senior management and staff at all levels of the organisation.								
Strategy & Performance Management									
7	The Board has a clear set of objectives.								
8	The Board has developed a strategy for the organisation that is central to the way it is directed								
9	The strategy is well aligned to the organisation's remit and takes into account its capabilities (i.e. the people, assets, intellectual property, and financial resources of the organisation.)								
10	The Board devotes quality time to reviewing the implementation of the strategy.								
11	Significant programmes and projects are clearly aligned to the strategy and fall within the organisation's remit.								
12	Management regularly reports to the board on key outcomes and targets that flow directly from the strategy.								
13	The Board gets "early-warning" signals of problems ahead that will adversely affect key outcomes, targets or financial performance.								
14	Management provides a thorough analysis of performance against budget, targets and key outcomes, and discusses any necessary remedial action.								
15	The Board takes collective responsibility for the performance of the organisation.								
Board Effectiveness									
16	The Board is cohesive and combines being supportive of management with providing appropriate challenge.								
17	Board members have the time and appropriate skills and knowledge to enable them to discharge their respective duties and responsibilities effectively.								
18	Board diversity: working as a team, the board has the right blend of skills, expertise and personalities, and the appropriate degree of diversity, to enable it to face today's and tomorrow's challenges successfully.								
19	Board members have a sufficient understanding of the State body and the sector within which it operates.								
20	My skills and experience are being used effectively in my current role as a Board member.								
21	Board members are provided with appropriate induction, mentoring and assistance with ongoing professional development as required.								

[illegible]