



Waterford and Wexford Education and Training Board (WWETB) is committed to maximising value for money in all goods and services procured and ensuring compliance with all national and EU regulations. WWETB also utilises OGP frameworks where suitable for its needs. Procurement practices are being reviewed, in line with national procurement policy, to ensure best outcomes for aggregation. To this end, spend above €25,000 was analysed for 2019 and the following was noted:

- The non-compliant aggregate spend across WWETB for 2019 was €3,488,247. WWETB manages 40 schools and centres across Waterford and Wexford. Goods and services were procured at school/centre level in accordance with WWETB Procurement Policy however, the aggregate value across all sites (across Wexford and Waterford) exceeded the €25,000 tendering threshold, therefore meeting the definition of non-compliance.
- The non-compliant spend for roll-over, continued use of contracts beyond the contract date for 2019 is approximately €103,792.
- The non-compliant spend where goods were procured from non-contracted suppliers where a contract is in place for 2019 is 84,658

The total non-compliant spend across WWETB for 2019 is **€3,676,697**. This expenditure was incurred in respect of 28 contracts as below:

<u>CATEGORY OF SPEND</u>		<b>Total Value €uro</b>	<b>Current Contract in Place/ Planned?</b>
<b>Recruitment</b>		<b>81,946.15</b>	<b>2021</b>
<b>Contract Cleaning</b>		<b>276,406.80</b>	<b>In Place</b>
<b>Exam Papers/Journals</b>		<b>144,814.61</b>	<b>2021</b>
<b>Class Materials Metalwork</b>		<b>40,898.02</b>	<b>In Place</b>
<b>Canteen/School Meals</b>		<b>148,129.72</b>	<b>Partial/2021</b>
<b>School Transport</b>		<b>244,815.23</b>	<b>In Place</b>
<b>Course Instruction</b>		<b>108,429.05</b>	<b>2021</b>
<b>Mobile Phone</b>		<b>72,624.54</b>	<b>In Place</b>
<b>Uniforms and Apparel</b>		<b>26,930.77</b>	<b>2022</b>
<b>Landline charges</b>		<b>115,543.02</b>	<b>2021</b>

<b>Art Supplies</b>		<b>46,423.71</b>	<b>In Place</b>
<b>Beauty Therapy</b>		<b>42,610.93</b>	<b>2021</b>
<b>Security</b>		<b>90,275.78</b>	<b>2021</b>
<b>Brochures and Leaflet Printing</b>		<b>96,761.18</b>	<b>2021</b>
<b>Document Storage</b>		<b>48,021.31</b>	<b>2021</b>
<b>Construction Consumables</b>		<b>347,278.17</b>	<b>2021</b>
<b>Electrical Consumables</b>		<b>246,188.41</b>	<b>In Place</b>
<b>Engineering Consumables</b>		<b>469,117.80</b>	<b>2021</b>
<b>Maintenance</b>		<b>404,877.20</b>	<b>2021</b>
<b>Motor Consumables</b>		<b>192,518.80</b>	<b>2021</b>
<b>Equipment Hire</b>		<b>25,242.09</b>	<b>2021</b>
<b>Preparation of Exam Papers (FET)</b>		<b>33,767.24</b>	<b>2021</b>
<b>Deep Cleaning (FET)</b>		<b>62,015.34</b>	<b>In Place</b>
<b>General Office /Furniture</b>		<b>122,611.55</b>	<b>2021</b>
		<b>3,488,247.42</b>	
<b>Rollover Contracts</b>			
<b>Stationery</b>		<b>91,018.00</b>	<b>In Place</b>
<b>Printing Contract</b>		<b>10,944.00</b>	<b>2021</b>
<b>Cleaning Supplies</b>		<b>1,829.00</b>	<b>In Place</b>
<b>Goods purchased from Suppliers not on Frameworks</b>		<b>84,658.00</b>	<b>In Place</b>
<b>OVERALL NON-COMPLIANCE FIGURE</b>	<b>#28</b>	<b>3,676,697.42</b>	

\*Since the submission of the Statement on Internal Control a number of contracts have been put in place that reduce the level of non-compliance by in excess of €1,166,877 annually on the contracts above. A schedule for the remaining contracts is contained within the Multi-Annual Procurement Plan (MAPP).

Significant efforts are being made to improve compliance on an ETB wide basis. The following solutions were identified:

- A restructuring of WWETB's administrative functions took place in 2017 and as a result of this a senior member of the administrative team was transferred into the position of Procurement Officer in late Q2 2017 to lead a small but dedicated procurement team to (i) manage new tenders, (ii) review compliance and (iii) manage contracts.

- The Procurement team has prepared a Multi Annual Procurement Plan for 2020 and 2021 together with a Corporate Procurement Plan for WWETB. These detailed processes have enabled WWETB to work in a structured way to reduce the level of non-compliance.
- WWETB has highlighted the need for additional staffing in procurement in the Department of Education information gathering for Phase II of Organisation Design Review for ETBs in 2017 to undertake the key functions of the procurement team.
- The Procurement team is working hard to ensure compliant spend across the ETB schools and centres. This involves tendering for areas identified as non-compliant due to aggregated spend over €25,000 across our schools/centres, re-tendering for compliant tenders where contracts are due to expire (making them non-compliant) and tendering for new goods/services to ensure spend is compliant.