









PRACTICE NOTE 1

ANCILLARY CERTIFICATES

- In order to satisfy the requirements of the Building Control (Amendment)
 Regulations, SI No. 9 of 2014, Ancillary Certificates have been developed and
 agreed.
- Ancillary Certificates have been developed and agreed by the RIAI, ACEI, Engineers Ireland and SCSI to be used by Consultants, Specialists and Unregistered Consultants who have been commissioned to provide professional design services and an appropriate Inspection Plan.
- 3. Ancillary Certificates have been developed by the CIF and agreed by the RIAI, ACEI, Engineers Ireland and SCSI, to be used by Sub-Contractors, Specialist Contractors and Sub-Sub-Contractors who have been assigned to construct, supervise and certify their sub-contract or sub-sub-contract works.
- 4. When design work only is undertaken by a party appointed by a Contractor / Builder, and that party does not subsequently undertake the related construction work, then that party would sign one of the Certificates prepared by the Professional Bodies.
- The CIF Ancillary Certificates have been developed and agreed between the
 constituent associations to be used by Subcontractors and Sub-Sub-Contractors who
 undertake construction and supervision work and related elements of design for that
 work.
- The wording of the Ancillary Certificates cannot be altered without the collective approval of all the organisations by which the Ancillary Certificates have been agreed.











ANCILLARY CERTIFICATES

The wording of the following Ancillary Certificates has been developed by the RIAI, ACEI, EI and SCSI and cannot be altered without the collective approval of the four professional bodies.

An Ancillary Certificate is provided to be signed by the Architect for situations where the Architect is not the Statutory Design Certifier. This situation may arise where the Architect is part of a design team on a Civil Engineering project, such as a pumping station etc., to which the building regulations still apply.



ANCILLARY CERTIFICATE OF COMPLIANCE: DESIGN

(COMMENCEMENT NOTICE / 7 DAY NOTICE)

TO BE COMPLETED WHERE THE ARCHITECT IS NOT THE STATUTORY DESIGN CERTIFIER

Additionally it is proposed that the following Ancillary Certificates will be required to be signed by the Architect for their Design at Completion Stage. This provides two Ancillary Certificates which are appended to Part B of the Statutory Certificate of Completion under Schedule 6 of the Building Control (Amendment) Regulations S.I 9 of 2014. This has been recommended by the RIAI even if the Design Certifier and Assigned Certifier are the same individual.



ANCILLARY CERTIFICATE OF COMPLIANCE: DESIGN

(COMPLETION)

TO BE COMPLETED BY THE ARCHITECT



ANCILLARY CERTIFICATE OF COMPLIANCE: INSPECTION

(COMPLETION)

TO BE COMPLETED BY THE ARCHITECT

The following Ancillary Certificates will be required to be signed by the Engineer for their Design at Design Stage and at Completion Stage. Note there are two certificates required at Completion Stage, one covering Design and the other covering Inspection.



Ancillary Design Certificate

ANCILLARY CERTIFICATE OF COMPLIANCE: DESIGN

(Commencement Notice / 7 Day Notice)



ANCILLARY CERTIFICATE OF COMPLIANCE ON COMPLETION

(ANCILLARY COMPLETION CERTIFICATE)

DESIGN OF THE WORKS



ANCILLARY CERTIFICATE OF COMPLIANCE ON COMPLETION

(ANCILLARY COMPLETION CERTIFICATE)

INSPECTION PLAN









ANCILLARY CERTIFICATES

The following Ancillary Certificates will be required to be signed by the Building Surveyor for their Design at Design Stage and at Completion Stage. Note there are two certificates required at Completion Stage, one covering Design and the other covering Inspection.



ANCILLARY CERTIFICATE OF COMPLIANCE: DESIGN

(Commencement Notice / 7 Day Notice)

TO BE COMPLETED WHERE THE BUILDING SURVEYOR IS NOT THE STATUTORY DESIGN CERTIFIER



ANCILLARY CERTIFICATE OF COMPLIANCE DESIGN

(COMPLETION)



ANCILLARY CERTIFICATE OF COMPLIANCE ON COMPLETION

INSPECTION

It is proposed that the following Ancillary Certificates will be required to be signed by competent persons or specialists (i.e. Facade Designer, Fire Systems Designer, Lift Specialist, etc.) for their Design at Design Stage and at Completion Stage. Note there are two certificates required at Completion Stage, one covering Design and the other covering Inspection.



ANCILLARY CERTIFICATE OF COMPLIANCE: DESIGN

(COMMENCEMENT NOTICE / 7 DAY NOTICE)

TO BE COMPLETED BY A SPECIALIST OR UNREGISTERED CONSULTANT



ANCILLARY CERTIFICATE OF COMPLIANCE: DESIGN

(COMPLETION)

TO BE COMPLETED BY A SPECIALIST OR UNREGISTERED CONSULTANT



ANCILLARY CERTIFICATE OF COMPLIANCE ON COMPLETION

(ANCILLARY COMPLETION CERTIFICATE -INSPECTION-)

TO BE COMPLETED BY A SPECIALIST OR UNREGISTERED CONSULTANT











ANCILLARY CERTIFICATES

Ancillary Certificates have been developed by the CIF and agreed by the RIAI, ACEI, Engineers Ireland and SCSI, to be used by Sub-Contractors, Specialist Contractors and Sub-Sub-Contractors who have been assigned to construct, supervise and certify their sub-contract or sub-sub-contract works.



ANCILLARY CERTIFICATE OF COMPLIANCE ON COMPLETION

CERTIFICATE SIGNED BY SUB-CONTRACTOR / SPECIALIST CONTRACTOR
ASSIGNED BY THE BUILDER / ALAIN CONTRACTOR ON COMPLETION



ANCILLARY CERTIFICATE OF COMPLIANCE ON COMPLETION

Each of the Ancillary Certificates developed by the CIF consists of both the certificate and an Annex to the certificate. Both of these elements must be completed.









(COMMENCEMENT NOTICE / 7 DAY NOTICE)

To be completed where the Architect is NOT the Statutory Design Certifier



| 1, | This certificate relates to the following Building Works: |
|----|---|
| | (project name) |
| | at(address) |
| 2. | This certificate has been prepared in accordance with the Code of Practice for Inspecting and Certifying Buildings and Works [as published by the Minister under section 3(7) of the Building Control Act 1990] or equivalent. |
| 3. | We confirm that we have been commissioned by |
| 4. | We confirm that our plans, calculations, specifications and particulars included in the Schedule to the Commencement / 7 Day Notice to which this certificate is relevant, and which have been prepared exercising reasonable skill, care and diligence, have been prepared to demonstrate compliance with the requirements of the Second Schedule of the Building Regulations in so far as they apply to the building works concerned. |
| 5. | Under our Conditions of Engagement we are responsible for co-ordinating and integrating within our overall design of designated elements of the works the design of such parts of the works as will be designed to the requirements of our performance specifications by specialist suppliers and/or sub-contractors and our certification is contingent on the design of such parts and proprietary products being in compliance with the requirements of our performance specifications and of the Second Schedule to the Building Regulations insofar as they apply to the elements concerned. |
| 6. | We certify, having exercised reasonable skill, care and diligence that, having regard to plans, calculations, and specifications which have been prepared by us and having relied on ancillary certificates and particulars referred to at 4 and 5 above, our proposed design of those elements of the works for which we are responsible to the owner is in compliance with the requirements of the Second Schedule to the Building Regulations insofar as they apply to the elements concerned. |
| | Company Name & Address: |
| | |
| | Date: Fax: E-Mail: |
| | |









(COMPLETION)

To be completed by the Architect

| | This certificate relates to the following Building Works: |
|----|--|
| | (project name) |
| | at(address) |
| 2. | This certificate has been prepared in accordance with the Code of Practice for Inspecting and Certifying Buildin and Works [as published by the Minister under section 3(7) of the Building Control Act 1990] or equivalent. |
| 3. | We confirm that we have been commissioned by |
| 4, | We confirm that our plans, calculations, specifications and particulars included in the Schedule to the Commencement / 7 Day Notice and the Completion Certificate to which this certificate is relevant, and which has been prepared exercising reasonable skill, care and diligence, have been prepared to demonstrate compliance with the requirements of the Second Schedule of the Building Regulations in so far as they apply to the building work concerned. |
| 5. | Under our Conditions of Engagement we are responsible for co-ordinating and integrating within our overall design of designated elements of the works the design of such parts of the works as were designed to the requirements our performance specifications by specialist suppliers and/or sub-contractors and our certification is contingent of the design of such parts and proprietary products being in compliance with the requirements of our performance specifications and of the Second Schedule to the Building Regulations insofar as they apply to the element concerned. |
| 6. | We certify, having exercised reasonable skill, care and diligence that, having regard to plans, calculations, are specifications which have been prepared by us and having relied on ancillary certificates and particulars referred at 4 and 5 above, our design of those elements of the works for which we are responsible to the owner is compliance with the requirements of the Second Schedule to the Building Regulations insofar as they apply to the elements concerned. |
| | Company Name & Address: |
| | |
| | Date: Tel: Fax: E-Mail: |
| | |









ANCILLARY CERTIFICATE OF COMPLIANCE: INSPECTION

(COMPLETION)

| | To be completed by the Architect |
|----|--|
| BU | FILAL ACLOS |
| СО | DMMENCEMENT/7 DAY NOTICE REF NO. : |
| | |
| 1. | This certificate relates to the following Building Works: |
| | (project name) |
| | at (address) |
| 2. | This certificate has been prepared in accordance with the Code of Practice for Inspecting and Certifying Buildings and Works [as published by the Minister under section 3(7) of the Building Control Act 1990] or equivalent. |
| 3. | Under our Conditions of Engagement we undertook to prepare, in respect of those elements which we designed / specified, an appropriate Preliminary Inspection Plan. We confirm that, taking into account the Code of Practice for Inspecting and Certifying Buildings and Works and exercising reasonable skill, care and diligence, we prepared a Preliminary Inspection Plan which we gave to the Assigned Certifier for inclusion in the overall Preliminary Inspection Plan. We also specified, by reference to national standards or otherwise, for inclusion in the building contract(s) where applicable, testing to be carried out by contractors/suppliers to demonstrate compliance of building materials, elements and workmanship. |
| 4. | We now confirm that our Inspection Plan drawn up having regard to the Code of Practice for Inspecting and Certifying Buildings and Works, or equivalent, referred to above has been undertaken by us, having exercised reasonable skill, care and diligence, and/or, where appropriate, by other competent persons, on the basis that all have exercised reasonable skill, care and diligence. |
| 5. | Based on the above and on "Part A" of the Completion Certificate, and relying on the ancillary certificates scheduled and the test results, we now certify, having exercised reasonable skill, care and diligence, that those elements of the project works which we designed/specified are in compliance with the requirements of the Second Schedule to the Building Regulations in so far as they apply to the elements concerned. |
| | |
| | |
| | |
| | |
| | |
| | Company Name & Address: |
| | |
| | Date: Fax: E-Mail: |
| | |
| C | Company or Practice Registration No (where relevant) |







Signed: _



ANCILLARY CERTIFICATE OF COMPLIANCE: (DESIGN)

(COMMENCEMENT NOTICE / 7 DAY NOTICE)

| BU | ILDING CONTROL AUTHORITY: |
|-----|---|
| PR | E-VALIDATION REF NO.: |
| 1. | This certificate relates to the following Building Works: |
| | (project name) |
| | at(address) |
| 2, | This certificate has been prepared in accordance with the Code of Practice for Inspecting and Certifying Buildings and Works [as published by the Minister under section 3(7) of the Building Control Act 1990] or equivalent. |
| .3. | We confirm that we have been commissioned by |
| 4. | We confirm that our plans, calculations, specifications and particulars included in the Schedule to the Commencement/7 Day Notice to which this certificate is relevant, and which have been prepared exercising reasonable skill, care and diligence, have been prepared to demonstrate compliance with the requirements of the Second Schedule of the Building Regulations in so far as they apply to the building works concerned. |
| 5. | Under our Conditions of Engagement we are responsible for co-ordinating and integrating within our overall design of designated elements of the works the design of such parts of the works as will be designed to the requirements of our performance specifications by specialist suppliers and/or sub-contractors and our certification is contingent on the design of such parts and proprietary products being in compliance with the requirements of our performance specifications and of the Second Schedule to the Building Regulations insofar as they apply to the elements concerned. |
| 6. | We certify, having exercised reasonable skill, care and diligence that, having regard to plans, calculations, and specifications which have been prepared by us and having relied on ancillary certificates and particulars referred to at 4 and 5 above, our proposed design of those elements of the works for which we are responsible to the owner is in compliance with the requirements of the Second Schedule to the Building Regulations insofar as they apply to the elements concerned. |
| | Company Name & Address: |
| | |
| | Date: Tel: Fax: E-Mail: |
| | Company or Practice Registration No (where relevant) |
| Co | ompany or Practice Stamp |









ANCILLARY CERTIFICATE OF COMPLIANCE ON COMPLETION (ANCILLARY COMPLETION CERTIFICATE)

- DESIGN OF THE WORKS

| BU | JILDING CONTROL AUTHORITY: AGEI/EI-I |
|----|---|
| CC | DMMENCEMENT NOTICE / 7 DAY NOTICE REF NO: : |
| 1. | This certificate relates to the following Building Works: |
| | (project name) |
| | at (address) |
| 2. | This certificate has been prepared in accordance with the Code of Practice for Inspecting and Certifying Buildings and Works [as published by the Minister under section 3(7) of the Building Control Act 1990] or equivalent. |
| 3. | We confirm that we have been commissioned by |
| | accompanying the Commencement / 7 Day Notice and the Completion Certificate, and to certify our design. Our design has been carried out by or under the supervision and direction of Chartered Engineer(s) named on a register maintained pursuant to Section 7 of the Institution of Civil Engineers of Ireland (Charter Amendment) Act 1969, who are competent to carry out our design. |
| 4. | We confirm that our plans, calculations, specifications and particulars included in the Schedule to the Commencement / 7 Day Notice and the Completion Certificate to which this certificate is relevant, and which have been prepared exercising reasonable skill, care and diligence, have been prepared to demonstrate compliance with the requirements of the Second Schedule of the Building Regulations in so far as they apply to the building works concerned. |
| 5. | Under our Conditions of Engagement we were responsible for co-ordinating and integrating within our overall design of designated elements of the works the design of such parts of the works as were designed to the requirements of our performance specifications by specialist suppliers and/or sub-contractors and our certification is contingent on the design of such parts and proprietary products being in compliance with the requirements of our performance specifications and of the Second Schedule to the Building Regulations insofar as they apply to the elements concerned. |
| 6. | We certify, having exercised reasonable skill, care and diligence that, having regard to plans, calculations, and specifications which have been prepared by us and having relied on ancillary certificates and particulars referred to at 4 and 5 above, our design of those elements of the works for which we are responsible to the owner is in compliance with the requirements of the Second Schedule to the Building Regulations insofar as they apply to the elements concerned. |
| | Company Name & Address: |
| | |
| | Date: Fax: E-Mail: |
| | Company or Practice Registration No (where relevant) |
| C | ompany or Practice Stamp |









ANCILLARY CERTIFICATE OF COMPLIANCE ON COMPLETION (ANCILLARY COMPLETION CERTIFICATE)

- INSPECTION PLAN

| BU | UILDING CONTROL AUTHORITY: | ACEI/EI- |
|----|--|--|
| CC | OMMENCEMENT/7 DAY NOTICE REF NO. ; | |
| IN | NSPECTION PLAN | |
| î. | This certificate relates to the following Building Works: | |
| | (project na | me) |
| | at (address) | |
| 2. | This certificate has been prepared in accordance with the Code of Practice for Inspecting as and Works [as published by the Minister under section 3(7) of the Building Control Act 1990 | |
| 3. | Under our Conditions of Engagement we undertook to prepare, in respect of those elemen specified, an appropriate Preliminary Inspection Plan. We confirm that, taking into account to Inspecting and Certifying Buildings and Works and exercising reasonable skill, care and dispreliminary Inspection Plan which we gave to the Assigned Certifier for inclusion in to Inspection Plan. We also specified, by reference to national standards or otherwise, for in contract(s) where applicable, testing to be carried out by contractors/suppliers to demonstrate the contract of the contr | he Code of Practice for digence, we prepared a he overall Preliminary clusion in the building |
| 4. | We now confirm that our Inspection Plan drawn up having regard to the Code of Pract Certifying Buildings and Works, or equivalent, referred to above has been undertaken be reasonable skill, care and diligence, and/or, where appropriate, by Resident Engineering Sta- have exercised reasonable skill, care and diligence. | y us, having exercised |
| 5. | Based on the above and on "Part A" of the Completion Certificate, and relying on the scheduled and the test results, we now certify, having exercised reasonable skill, care an elements of the project works which we designed/specified are in compliance with the requisited schedule to the Building Regulations in so far as they apply to the elements concerned. | d diligence, that those |
| | Company Name & Address: | |
| | Date: Fax: E-Mail: | |
| C | Company or Practice Registration No(| where relevant) |
| | | |



BUILDING CONTROL AUTHORITY: _







ANCILLARY CERTIFICATE OF COMPLIANCE: DESIGN

(COMMENCEMENT NOTICE / 7 DAY NOTICE)

To be completed by a Specialist or Unregistered Consultant

| - | This certificate relates to the follow | ng Building Works: |
|-----|---|---|
| | | (project name) |
| | at | (address) |
| | element | (insert as appropriate) |
| * | | accordance with the Code of Practice for Inspecting and Certifying Buildi sister under section 3(7) of the Building Control Act 1990] or equivalent. |
| Ų. | We confirm that we have been con | unissioned by(insert as appropri |
| | to design, in conjunction with other | missioned by(insert as appropri , the works described above in I and to certify our design. |
| 0 | | to carry out our design and to coordinate and integrate the design with tha |
| | on | (insert accreditation and basis of competence |
| | We confirm that we have the Profethis policy is | ssional Indemnity Insurance required in our appointment: the renewal date |
| | | |
| | We confirm that our plans, ca | rulations, specifications and particulars included in the Schedule to |
| | Commencement / 7 Day Notice t reasonable skill, care and diligence | culations, specifications and particulars included in the Schedule to which this certificate is relevant, and which have been prepared exercise have been prepared to demonstrate compliance with the requirements of gulations in so far as they apply to the building works concerned. |
| 500 | Commencement / 7 Day Notice to reasonable skill, care and diligence Second Schedule of the Building R. Under our Conditions of Engagement of designated elements of the work our performance specifications by the design of such parts and proportion. | which this certificate is relevant, and which have been prepared exercise have been prepared to demonstrate compliance with the requirements of |
| | Commencement / 7 Day Notice to reasonable skill, care and diligence Second Schedule of the Building R. Under our Conditions of Engagement of designated elements of the work our performance specifications by the design of such parts and propospecifications and of the Second concerned. We certify, having exercised reasons specifications which have been prefer at 6 and 7 above, our proposed design. | which this certificate is relevant, and which have been prepared exercise have been prepared to demonstrate compliance with the requirements of gulations in so far as they apply to the building works concerned. In the design of such parts of the works as will be designed to the requirement pecialist suppliers and/or sub-contractors and our certification is contingent etary products being in compliance with the requirements of our performance. |
| | Commencement / 7 Day Notice to reasonable skill, care and diligence Second Schedule of the Building R. Under our Conditions of Engagement of designated elements of the work our performance specifications by the design of such parts and propospecifications and of the Second concerned. We certify, having exercised reasons specifications which have been preat 6 and 7 above, our proposed designated with the requirements elements concerned. | which this certificate is relevant, and which have been prepared exercise have been prepared to demonstrate compliance with the requirements of gulations in so far as they apply to the building works concerned. In the design of such parts of the works as will be designed to the requirement precialist suppliers and/or sub-contractors and our certification is contingent etary products being in compliance with the requirements of our performance of the Building Regulations insofar as they apply to the elementary of the Building Regulations insofar as they apply to the elementary of the selements of the works for which we are responsible to the owner in the Second Schedule to the Building Regulations insofar as they apply to the Second Schedule to the Building Regulations insofar as they apply to the Second Schedule to the Building Regulations insofar as they apply to |
| | Commencement / 7 Day Notice to reasonable skill, care and diligence Second Schedule of the Building R. Under our Conditions of Engagement of designated elements of the work our performance specifications by the design of such parts and propospecifications and of the Second concerned. We certify, having exercised reasons specifications which have been preat 6 and 7 above, our proposed designated with the requirements elements concerned. | which this certificate is relevant, and which have been prepared exercise have been prepared to demonstrate compliance with the requirements of gulations in so far as they apply to the building works concerned. In the design of such parts of the works as will be designed to the requirement precialist suppliers and/or sub-contractors and our certification is contingent etary products being in compliance with the requirements of our performance of the Building Regulations insofar as they apply to the elementary of the Building Regulations insofar as they apply to the elementary of these elements of the works for which we are responsible to the owner in the Second Schedule to the Building Regulations insofar as they apply to the Second Schedule to the Building Regulations insofar as they apply to the Second Schedule to the Building Regulations insofar as they apply to the Second Schedule to the Building Regulations insofar as they apply to the Second Schedule to the Building Regulations insofar as they apply to the Address: |
| | Commencement / 7 Day Notice to reasonable skill, care and diligence Second Schedule of the Building R. Under our Conditions of Engagement of designated elements of the work our performance specifications by the design of such parts and propose specifications and of the Second concerned. We certify, having exercised reasons specifications which have been preat 6 and 7 above, our proposed design compliance with the requirements elements concerned. Company Name | which this certificate is relevant, and which have been prepared exercise have been prepared to demonstrate compliance with the requirements of gulations in so far as they apply to the building works concerned. In the design of such parts of the works as will be designed to the requirement precialist suppliers and/or sub-contractors and our certification is contingent etary products being in compliance with the requirements of our performance of the Building Regulations insofar as they apply to the elementary of the Building Regulations insofar as they apply to the elementary of the selements of the works for which we are responsible to the owner in the Second Schedule to the Building Regulations insofar as they apply to the Second Schedule to the Building Regulations insofar as they apply to the Second Schedule to the Building Regulations insofar as they apply to |









(COMPLETION)

To be completed by a Specialist or Unregistered Consultant

BUILDING CONTROL AUTHORITY : _____ COMMENCEMENT/7 DAY NOTICE REF NO. : ___ 1. This certificate relates to the following Building Works: __ (project name) 2. This certificate has been prepared in accordance with the Code of Practice for Inspecting and Certifying Buildings and Works [as published by the Minister under section 3(7) of the Building Control Act 1990] or equivalent. We confirm that we have been commissioned by __ to design, in conjunction with others, the works described above in 1 and to certify our design. 4. We confirm that we are competent to carry out our design and to coordinate and integrate the design with that of others as (insert specialist skill)_____ (insert accreditation and basis of competence) We confirm that we have the Professional Indemnity Insurance required in our appointment: the renewal date of this policy is _____ (date) 6. We confirm that our plans, calculations, specifications and particulars included in the Schedule to the Commencement Notice / 7 Day Notice and Completion Certificate to which this certificate is relevant, and which have been prepared exercising reasonable skill, care and diligence, have been prepared to demonstrate compliance with the requirements of the Second Schedule of the Building Regulations in so far as they apply to the building works concerned. Under our Conditions of Engagement we are responsible for co-ordinating and integrating within our overall design of designated elements of the works the design of such parts of the works as were designed to the requirements of our performance specifications by specialist suppliers and/or sub-contractors and our certification is contingent on the design of such parts and proprietary products being in compliance with the requirements of our performance specifications and of the Second Schedule to the Building Regulations insofar as they apply to the elements concerned. 8. We certify, having exercised reasonable skill, care and diligence that, having regard to plans, calculations, and specifications which have been prepared by us and having relied on ancillary certificates and particulars referred to at 6 and 7 above, our design of those elements of the works for which we are responsible to the owner is in compliance with the requirements of the Second Schedule to the Building Regulations insofar as they apply to the elements concerned. Company Name & Address: _____ Date: _____ Fax: _____ E-Mail: _____ Company or Practice Registration No. ______ (where relevant) Company or Practice Stamp

Signature (to be signed by a Principal or Director) Name: _____ Signed: ____









ANCILLARY CERTIFICATE OF COMPLIANCE ON COMPLETION

(ANCILLARY COMPLETION CERTIFICATE - INSPECTION)

To be completed by a Specialist or Unregistered Consultant

| and Works [as published by the Minister under section 3(7) of the Building Control Act 1990] or equivalent. We confirm that we have been commissioned by | UILDING CON | TROL AUTHORIT | Y: | | RIALACI |
|--|---|--|---|--|--|
| element of work | COMMENCEME | NT/7 DAY NOTICE | E REF NO. : | | |
| element of work | . This certifica | te relates to the fol | lowing Building Works | 34 | |
| element of work | | | | | (project name) |
| This certificate has been prepared in accordance with the Code of Practice for Inspecting and Certifying Buildi and Works [as published by the Minister under section 5(7) of the Building Control Act 1990] or equivalent. We confirm that we have been commissioned by | at | | | | (address) |
| and Works [as published by the Minister under section 3(7) of the Building Control Act 1990] or equivalent. We confirm that we have been commissioned by | element of we | ork | | | (insert as appropriate) |
| We confirm that we are competent to carry out our design and to coordinate and integrate the design with that others as (insert specialist skill) | | | | | |
| (insert accreditation and basis of competence) We confirm that we have the Professional Indemnity Insurance required in our appointment: the renewal date this policy is | . We confirm to design, in | that we have been conjunction with o | commissioned by thers, the works descri | bed above in I and | (insert as appropriate to certify our design. |
| We confirm that we have the Professional Indemnity Insurance required in our appointment: the renewal date this policy is | | | | | |
| Under our Conditions of Engagement we undertook to prepare, in respect of those elements which we designe specified, an appropriate Preliminary Inspection Plan. We confirm that, taking into account the Code of Practice Inspecting and Certifying Buildings and Works and exercising reasonable skill, care and diligence, we prepare Preliminary Inspection Plan which we gave to the Assigned Certifier for inclusion in the overall Prelimin Inspection Plan. We also specified, by reference to national standards or otherwise, for inclusion in the build contract(s), testing to be carried out by contractors/suppliers to demonstrate compliance of building materic elements and workmanship. We now confirm that our Inspection Plan drawn up having regard to the Code of Practice for Inspecting a Certifying Buildings and Works, or equivalent, referred to above has been undertaken by us, having exercize asonable skill, care and diligence, and/or, where appropriate, by other competent persons, on the basis that have exercised reasonable skill, care and diligence. Based on the above and on "Part A" of the Completion Certificate, and relying on the ancillary certificates scheduled and the test results, we now certify, having exercised reasonable skill, care and diligence, that the elements of the project works which we designed/specified are in compliance with the requirements of the Seco Schedule to the Building Regulations in so far as they apply to the elements concerned. Company Name & Address: Date: Tel: Fax: E-Mail: Company or Practice Registration No. (where relevant) | | | | | |
| specified, an appropriate Preliminary Inspection Plan. We confirm that, taking into account the Code of Practice Inspecting and Certifying Buildings and Works and exercising reasonable skill, care and diligence, we prepare Preliminary Inspection Plan which we gave to the Assigned Certifier for inclusion in the overall Prelimin Inspection Plan. We also specified, by reference to national standards or otherwise, for inclusion in the build contract(s), testing to be carried out by contractors/suppliers to demonstrate compliance of building materic elements and workmanship. We now confirm that our Inspection Plan drawn up having regard to the Code of Practice for Inspecting a Certifying Buildings and Works, or equivalent, referred to above has been undertaken by us, having exercive reasonable skill, care and diligence, and/or, where appropriate, by other competent persons, on the basis that have exercised reasonable skill, care and diligence. Based on the above and on "Part A" of the Completion Certificate, and relying on the ancillary certificate scheduled and the test results, we now certify, having exercised reasonable skill, care and diligence, that the elements of the project works which we designed/specified are in compliance with the requirements of the Secon Schedule to the Building Regulations in so far as they apply to the elements concerned. Company Name & Address: Date: Tel: Fax: E-Mail: Company or Practice Registration No. (where relevant) | | | | Insurance required | l in our appointment: the renewal date |
| Certifying Buildings and Works, or equivalent, referred to above has been undertaken by us, having exercised reasonable skill, care and diligence, and/or, where appropriate, by other competent persons, on the basis that have exercised reasonable skill, care and diligence. Based on the above and on "Part A" of the Completion Certificate, and relying on the ancillary certificate scheduled and the test results, we now certify, having exercised reasonable skill, care and diligence, that the elements of the project works which we designed/specified are in compliance with the requirements of the Secon Schedule to the Building Regulations in so far as they apply to the elements concerned. Company Name & Address: Date: Tel: Fax: E-Mail: Company or Practice Registration No. (where relevant) | specified, an Inspecting as Preliminary Inspection P contract(s), | appropriate Prelim nd Certifying Build Inspection Plan w lan. We also speci testing to be carri | inary Inspection Plan. lings and Works and e hich we gave to the fied, by reference to n | We confirm that, ta exercising reasonab Assigned Certifier ational standards of | king into account the Code of Practice I le skill, care and diligence, we prepared for inclusion in the overall Prelimina or otherwise, for inclusion in the buildi |
| scheduled and the test results, we now certify, having exercised reasonable skill, care and diligence, that the elements of the project works which we designed/specified are in compliance with the requirements of the Secc Schedule to the Building Regulations in so far as they apply to the elements concerned. Company Name & Address: Date: Tel: Fax: E-Mail: (where relevant) Company or Practice Stamp | Certifying B reasonable sl | uildings and Worl | s, or equivalent, reference, and/or, where ap | red to above has l | been undertaken by us, having exercis |
| Date: Tel: Fax: E-Mail: Company or Practice Registration No (where relevant) | scheduled an elements of t | d the test results. he project works v | we now certify, having which we designed/spe | ng exercised reasor cified are in compli | nable skill, care and diligence, that the ance with the requirements of the Seco |
| Date: Tel: Fax: E-Mail: Company or Practice Registration No (where relevant) | | Company Na | me & Address: | | |
| Company or Practice Registration No (where relevant) | | | | | |
| Company or Practice Stamp | | Date: | Tel: | Fax: | E-Mail: |
| Service Control Contro | | The second secon | Practice Registration | No | (where relevant) |
| | | | 1 20 1 | | Signed: |









(COMMENCEMENT NOTICE / 7 DAY NOTICE)

To be completed where the Building Surveyor is NOT the Statutory Design Certifier



| BU | JILDING CONTROL AUTHORITY: | SI-153 |
|----|---|------------------------|
| R | RE-VALIDATION REF NO.: | |
| | This certificate relates to the following Building Works: | |
| | (project name) | |
| | at (address) | |
| | element: (insert as appropriate) | |
| 1 | This certificate has been prepared in accordance with the Code of Practice for Inspecting and Certifying B and Works [as published by the Minister under section 3(7) of the Building Control Act 1990] or equivalent | |
| | | ropriat |
| | to provide professional design services in accordance with our Conditions of Engagement to carry (insert as appr | out t |
| | design and/or specification of certain elements of the works, being those elements covered by our plastications included in the documentation accompanying the Commencement Notice/7 Day Notice, and to our design. Our design has been carried out by or under the supervision and direction of Registered I Surveyor(s) named on a register maintained by the Society of Chartered Surveyors Ireland pursuant to P the Building Control Act 2007, who are competent to carry out our design. | o certi Buildii |
| | We confirm that our plans, calculations, specifications and particulars included in the Schedule Commencement Notice/7 Day Notice to which this certificate is relevant, and which have been prepared ex reasonable skill, care and diligence, have been prepared to demonstrate compliance with the requirement Second Schedule of the Building Regulations in so far as they apply to the building works concerned. | ercisi |
| | Under our Conditions of Engagement we are responsible for co-ordinating and integrating within our overal of designated elements of the works the design of such parts of the works as will be designed to the requirer our performance specifications by specialist suppliers and/or sub-contractors and our certification is continuthe design of such parts and proprietary products being in compliance with the requirements of our performance specifications and of the Second Schedule to the Building Regulations insofar as they apply to the econcerned. | nents gent orman |
| | We certify, having exercised reasonable skill, care and diligence that, having regard to plans, calculation specifications which have been prepared by us and having relied on ancillary certificates and particulars relied at 4 and 5 above, our proposed design of those elements of the works for which we are responsible to the own compliance with the requirements of the Second Schedule to the Building Regulations insofar as they apply elements concerned. | erred ner is |
| | Company Name & Address: | _ |
| | | _ |
| | Date: Tel: Fax: E-Mail: | |
| | Company or Practice Registration No (where relevant) | |
| Ce | ompany or Practice Stamp | |
| | Signature (to be signed by a Principal or Director) Name: Signed: | |









(COMPLETION)

To be completed by the Building Surveyor



| ١. | This certificate relates to the following Building Works: | | |
|----|--|--|--|
| | | (pro | ject name) |
| | at | (ad | dress) |
| | element; | (ins | sert as appropriate) |
|) | This certificate has been prepared in accordance with the C and Works [as published by the Minister under section 3(7) | | |
| 5. | We confirm that we have been commissioned by | | (insert as appropriate |
| | to provide professional design services in accordance | with our Conditions of | Engagement to carry ou (insert as appropriate |
| | design and/or specification of certain elements of the wo specifications included in the documentation accompanying Certificate, and to certify our design. Our design has been Registered Building Surveyor(s) named on a register main pursuant to Part 5 of the Building Control Act 2007, who are | he Commencement / 7 Da carried out by or under the tained by the Society of 0 | y Notice and the Completion supervision and direction of Chartered Surveyors Ireland |
| ļ | We confirm that our plans, calculations, specifications Commencement / 7 Day Notice and the Completion Certifications been prepared exercising reasonable skill, care and diligence the requirements of the Second Schedule of the Building R | ate to which this certificat | e is relevant, and which hav |
| | concerned. | egulations in so far as they | |
| i. | 270 | e for co-ordinating and in of such parts of the wor suppliers and/or sub-contr lucts being in compliance | apply to the building work stegrating within our overal ks as were designed to the actors and our certification i with the requirements of ou |
| Ď. | Under our Conditions of Engagement we were responsible design of designated elements of the works the design requirements of our performance specifications by specialist contingent on the design of such parts and proprietary properformance specifications and of the Second Schedule to | e for co-ordinating and in of such parts of the wor suppliers and/or sub-contr lucts being in compliance the Building Regulations igence that, having regard elied on ancillary certificators for which we are re- | apply to the building works attegrating within our overal ks as were designed to the actors and our certification is with the requirements of our insofar as they apply to the d to plans, calculations, and es and particulars referred to sponsible to the owner is in |
| | Under our Conditions of Engagement we were responsible design of designated elements of the works the design of requirements of our performance specifications by specialist contingent on the design of such parts and proprietary properformance specifications and of the Second Schedule to elements concerned. We certify, having exercised reasonable skill, care and dispecifications which have been prepared by us and having reat 4 and 5 above, our design of those elements of the we compliance with the requirements of the Second Schedule to | e for co-ordinating and in of such parts of the work suppliers and/or sub-contributes being in compliance the Building Regulations agence that, having regard elied on ancillary certificate orks for which we are resorted the Building Regulations | apply to the building work attegrating within our overal ks as were designed to the actors and our certification is with the requirements of our insofar as they apply to the d to plans, calculations, and es and particulars referred to sponsible to the owner is in a insofar as they apply to the |
| | Under our Conditions of Engagement we were responsible design of designated elements of the works the design of requirements of our performance specifications by specialist contingent on the design of such parts and proprietary properformance specifications and of the Second Schedule to elements concerned. We certify, having exercised reasonable skill, care and dispecifications which have been prepared by us and having reat 4 and 5 above, our design of those elements of the we compliance with the requirements of the Second Schedule telements concerned. Company Name & Address: | e for co-ordinating and in if such parts of the wor suppliers and/or sub-contri- lucts being in compliance the Building Regulations igence that, having regar- elied on ancillary certificat orks for which we are re- to the Building Regulations | apply to the building work attegrating within our overal ks as were designed to the actors and our certification is with the requirements of our insofar as they apply to the d to plans, calculations, and es and particulars referred to sponsible to the owner is in a insofar as they apply to the |
| | Under our Conditions of Engagement we were responsible design of designated elements of the works the design of requirements of our performance specifications by specialist contingent on the design of such parts and proprietary properformance specifications and of the Second Schedule to elements concerned. We certify, having exercised reasonable skill, care and dispecifications which have been prepared by us and having reat 4 and 5 above, our design of those elements of the we compliance with the requirements of the Second Schedule telements concerned. Company Name & Address: | e for co-ordinating and in of such parts of the work suppliers and/or sub-contributes being in compliance the Building Regulations agence that, having regard elied on ancillary certificate orks for which we are resorted the Building Regulations | apply to the building work attegrating within our overal ks as were designed to the actors and our certification is with the requirements of our insofar as they apply to the d to plans, calculations, and es and particulars referred to sponsible to the owner is it is insofar as they apply to the |







Signeda



ANCILLARY CERTIFICATE OF COMPLIANCE ON COMPLETION

(INSPECTION)

To be completed by the Building Surveyor

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| 0 | | | | |

| BU | ILDING CONTROL AUTHORITY : | SCSI-BS A |
|----|---|--|
| CO | MMENCEMENT/7 DAY NOTICE REF NO. : | = |
| 1. | This certificate relates to the following Building Works: | |
| | | (project name) |
| | at | _(address) |
| | element: | (insert as appropriate) |
| 2, | This certificate has been prepared in accordance with the Code of Practice for Instand Works [as published by the Minister under section 3(7) of the Building Control | |
| 3. | Under our Conditions of Engagement we undertook to prepare, in respect of the specified, an appropriate Preliminary Inspection Plan. We confirm that, taking into Inspecting and Certifying Buildings and Works and exercising reasonable skill, a Preliminary Inspection Plan which we gave to the Assigned Certifier for incl. Inspection Plan. We also specified, by reference to national standards or otherw contract(s) where applicable, testing to be carried out by contractors/supplier building materials, elements and workmanship. | account the Code of Practice for are and diligence, we prepared a usion in the overall Preliminary ise, for inclusion in the building |
| 4. | We now confirm that our Inspection Plan drawn up having regard to the Cod Certifying Buildings and Works, or equivalent, referred to above has been und reasonable skill, care and diligence, and/or, where appropriate, by other compete have exercised reasonable skill, care and diligence. | lertaken by us, having exercised |
| 5. | Based on the above and on "Part A" of the Completion Certificate, and rely scheduled and the test results, we now certify, having exercised reasonable ski elements of the project works which we designed / specified are in compliance wit Schedule to the Building Regulations in so far as they apply to the elements concert | ll, care and diligence, that those h the requirements of the Second |
| | Company Name & Address: | |
| | Date: Fax: Company or Practice Registration No. | |
| Ce | impany or Practice Stamp | (where relevant) |











ANCILLARY CERTIFICATE OF COMPLIANCE ON COMPLETION

Certificate signed by Sub-Contractor / Specialist Contractor

Assigned by the Builder / Main Contractor on Completion

| BU | ULDING CONTROL AUTH | ORITY: | | | |
|----|---|--|--|--|--|
| CC | MMENCEMENT/7 DAY NOTI | CE REF NO.: | | | |
| | To: | | (Name of Builder/Main Contractor) | | |
| | From: | | (Name of Sub Contractor/ Specialist Contractor) | | |
| | Main Contract: | | ("the Main-Contract") | | |
| | Sub-Contract: | | ("the Sub-Contract") | | |
| | Description of the Sub-Contr | actor / Specialist Contractor b | buildings or works: | | |
| | Without prejudice to the right Contractor under the Sub-Contractor to the Sub-Contractor | o-Contract Works"). this and obligations of the Buil Contract, in consideration of stractor/Specialist Contractor | ect of the Sub-Contract as described above, as detailed in ilder/Main Contractor and the Sub-Contractor/Specialist of the payment of one euro (£1) by the Builder/Main of the receipt of which the Sub-Contractor/Specialist ecialist Contractor warrants as follows:- | | |
| | Sub-Contractor/Specialist C | | ė | | |
| 1. | | Contractor/Specialist Contract | tor assigned by the Builder/Main Contractor to construct | | |
| 2. | constructed in accordance we to me relevant to the Sub-Co | ith the plans, specifications, ca ntract Works, and such other ne Building Regulations as sha | nce, that the Sub-Contract Works as completed have been alculations, ancillary certificates and particulars as issued documents relevant to compliance with the requirements all be retained by me as outlined in the Code of Practice | | |
| 3. | Reliant on the foregoing, I certify that the Sub-Contract Works are in compliance with the requirements of the Second Schedule to the Building Regulations insofar as they apply to the Sub-Contract Works concerned. | | | | |
| | Signature: | | Date: | | |
| | (to be signed by a Principal or Director on behalf of the Sub Contractor / Specialist Contractor only) | | | | |
| | Name: | | | | |
| | | | | | |
| | Address: | | | | |











ANNEX

Table of Drawings, Calculations, Specifications, Ancillary Certificates and Particulars used for the purpose of construction and demonstrating compliance with the requirements of the Second Schedule to the Building Regulations.

(Details of relevant plans etc. may be listed below and attached hereto)

| SCHEDULE | | | | | | |
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| a | accordance with the Building Regulations. SCHEDULE | | | | | |
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ANCILLARY CERTIFICATE OF COMPLIANCE ON COMPLETION

| BUILDING CONTROL AUTHORITY : COMMENCEMENT/7 DAY NOTICE REF NO. : | CIF |
|--|---|
| To: | |
| (Name of Sub-Contractor/Specialist Sub-Contractor and of Builder/Mai | n Contractor) |
| (Name of Sub-Su | b Contractor) |
| Main Contract: ("the Main-Contract") | |
| Sub-Contract:("the Sub-Contract") | |
| Sub-Sub-Contract: ("the Sub-Sub-Contract") | |
| Description of the Sub-Sub-Contractor's buildings or works: | |
| This certificate relates to the buildings or works, the subject of the Sub-Sub-Contract as described detailed in the attached Annex (the "Sub-Sub-Contract Works"). In consideration of the payment of one euro (£1) by each of the Builder/Main Contractor and the Sub-Specialist Sub-Contractor to the Sub-Sub-Contractor (the receipt of which the Sub-Sub-Contractor warrants:- | -Contractor/ |
| Sub-Sub-Contractor Confirmations: | + |
| I confirm that I am the Sub-Sub-Contractor assigned by the Sub-Contractor/Specialist Sub-Construct, supervise and certify the Sub-Sub-Contract Works. | ontractor to |
| 2. I certify, having exercised reasonable skill, care and diligence, that the Sub-Sub-Contract Works as conbeen constructed in accordance with the plans, specifications, calculations, ancillary certificates and p issued to me relevant to the Sub-Sub-Contract Works, and such other documents relevant to complia requirements of the Second Schedule to the Building Regulations as shall be retained by me as outlined of Practice for Inspecting and Certifying Buildings and Works. | articulars as |
| Reliant on the foregoing, I certify that the Sub-Sub-Contract Works are in compliance with the require Second Schedule to the Building Regulations insofar as they apply to the Sub-Sub-Contract Works contract. | |
| Signature: Date: | |
| (to be signed by a Principal or Director on behalf of the Sub-Sub-Contractor only) | |
| Name: | ==== |
| Address: | ======================================= |
| Tel: E-Mail: | |

Construction Industry Register Ireland Registration No. _











ANNEX

Table of Drawings, Calculations, Specifications, Ancillary Certificates and Particulars used for the purpose of construction and demonstrating compliance with the requirements of the Second Schedule to the Building Regulations.

(Details of relevant plans etc. may be listed below and attached hereto)

| | | SCHEDULE | | |
|--|---------------------|----------|-------------------------|-----------------------|
| | | | | |
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| | | | | |
| Associated design under in accordance with the B | | | for completion of the S | Sub-Sub-Contract work |
| | | | for completion of the S | Sub-Sub-Contract work |
| | | | for completion of the S | Sub-Sub-Contract work |
| | | | for completion of the S | Sub-Sub-Contract work |
| | | | for completion of the S | Sub-Sub-Contract work |
| in accordance with the B | | SCHEDULE | | Sub-Sub-Contract work |
| in accordance with the B | uilding Regulations | SCHEDULE | | |