

3 October 2012

Mr. Ted McEnery
Committee of Public Accounts
Leinster House
Dublin 2

Email: ted.mcenery@oir.ie

Ref : Allowances Fáilte Ireland

Dear Mr. McEnery,

As requested on your letter, 21 September last, I have outlined below the various allowances that are paid in Fáilte Ireland currently.

<i>Title of Allowance</i>	Car Allowance	Personal Allowance	Fixed Allowance & Special Allowance
<i>No. of Current Recipients</i>	1	1	1
<i>Cost in 2011</i>	€4,555.80	€10,941.84 (pensionable)	€16,700 (of which €9,400 pensionable)
<i>Range of payments in 2011</i>	-	-	-
<i>Date of commencement</i>	2004	2004	2001
<i>Date of rate last change</i>	January 2010	January 2010	January 2010
<i>New Recruits & Appointments</i>	No	No	No
	<i>Appendix 1</i>	<i>Appendix 2</i>	<i>Appendix 3</i>

Sunday Premium in Tourist Information Office (TIO)

Senior Travel Advisors : €16 per Sunday worked

Travel Advisors : €14 per Sunday worked

Sunday Allowance is paid as per the Sunday working provision under the Organisation of Working Time Act, 1997.

1/2

An tUdarás Náisiúnta Forbartha
Turasóireachta
Áras Fáilte, 88-95 Sráid Amiens
Baile Átha Cliath 1,
Éire

National Tourism Development
Authority
Áras Fáilte, 88 - 95 Amiens Street
Dublin 1,
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Organisation of Working Time Act, 1997

14.—(1) An employee who is required to work on a Sunday (and the fact of his or her having to work on that day has not otherwise been taken account of in the determination of his or her pay) shall be compensated by his or her employer for being required so to work by the following means, namely—

- (a) by the payment to the employee of an allowance of such an amount as is reasonable having regard to all the circumstances, or
- (b) by otherwise increasing the employee's rate of pay by such an amount as is reasonable having regard to all the circumstances, or
- (c) by granting the employee such paid time off from work as is reasonable having regard to all the circumstances, or
- (d) by a combination of two or more of the means referred to in the preceding paragraphs.

Dublin Tourism recently merged with Fáilte Ireland, 20 January 2012. The Dublin region have in place a Sunday working arrangement subject to an agreement at the LRC in 1998, *Appendix 4*.

Sunday working in Dublin Airport and Suffolk Street : Time & a Half

Should you have any further questions in relation to the above please do not hesitate to contact me.

Yours sincerely,

Shaun Quinn,
Chief Executive.



Memorandum

To:- Denis Kelly

From :- Shaun Quinn

Date:- 26th April 2005

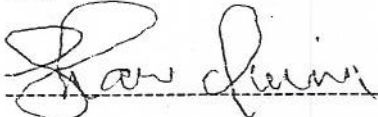
Subject:- Paul Keeley – Car allowance

Denis,

Please action the following

A car allowance is payable to Paul Keeley at the standard rate of €4,951.92 per annum. This is effective since his date of appointment with Failte Ireland.

Regards







Appendix 2

Warm, Wild and Wonderful West

IRELAND WEST TOURISM

GALWAY - MAYO - ROSCOMMON

Áras Fáilte, Forster Street, Galway, Ireland.

Telephone +353 91 537700. Fax +353 91 537733. Email: info@irelandwest.ie Web: www.irelandwest.ie

Mrs Anna J. Farrell,
Regional Commercial Officer,
Ireland West Tourism,
Aras Fáilte,
Forster Street,
Galway

7th January, 2004

Re: Health & Safety Officer

Dear Anna,

I refer to previous correspondence on the above matter and my letter dated 18th September 2002 whereby you agreed to take on part of the duties previously performed by the Servicing Executive, a position which has not been filled by the Company since the retirement of Mr Noel O'Rourke,

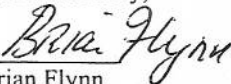
I would now like to place this additional duty as Health and Safety officer of the company on a continual basis and increase the current payment of €6,750 (since June 2002) to €7,087.50 commencing 1/1/2004. Thereafter this payment will increase by 5% per annum for as long as this agreement shall continue to be in force. Increases payable under any National Wage Awards will be applicable also on an ongoing basis.

As advised previously, the additional sum payable to you under this local agreement will be included as part of your salary for pension purposes to L&P and the Company will pay Employer's pension contribution on same.

I would like to thank you for undertaking the additional workload on Noel's departure and for continuing to do so with responsibility and competence.

Please sign and return a copy of this letter to me indicating your willingness to continue to undertake the additional duties as assigned.

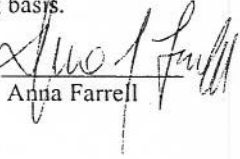
Yours sincerely,



Brian Flynn
Chief Executive

I confirm my willingness to undertake the additional duties as Health & Safety officer of the company on an ongoing basis.

Signed


Anna Farrell

Date:

7/1/04



Memorandum

To: Brian Flynn CE
CC:
From: Anna J. Farrell
Date: 17/09/02
Re: Health & Safety Report

- Attend Workplace Health – Challenge & Solutions organised by Western Health Board
- Four meetings with Tom Fannin, Consultant Health & Safety engineer regarding safety audit of Galway and Westport TIO's and the drafting of Company Safety statement
- Safety Manual compiled and available for staff to read in downstairs kitchen Galway TIO
- Safety audit report form issued to every seasonal tio regarding hazards and related issues
- Safety statement issued to each TIO
- First Aid kit issued to each TIO
- Ad hoc safety committee established Galway
- Arranged Fire Drill undertaken Galway, fire wardens and follow up action where fire alarm was inaudible in certain parts of the building.
- Agreed fire assembly point for Galway tio with local church authorities.
- On going protracted negotiations with architects at Galway and Westport regarding the safety aspects of the lifts and hoist
- Arranged training for permanent and seasonal staff rostered at week-ends regarding getting persons trapped in a lift out of it
- Arranged night classes in first aid for staff (eight staff completed and achieved certificate in first aid) and for two tenants
- Arranged all Fire extinguishers checked in each tio annually
- Detailed follow up on accident to staff member at Westport tourist office where it was alleged staff member hurt her back while lifting heavy boxes and was consequently unable to work.
- Introduced policy of no smoking into Ireland West Tourism buildings



September 17, 2002

- Discussed safety issues regarding possible hold ups of monies with FEXCO and the level of cash being held on premises at any one time.
- Arranged dangerous floorboards in Boyle tio to be repaired locally thanks to Tony
- Corresponded with Michael Burke Galway City Council regarding dangerous situation of public footpath and lower level at TIO where people have fallen.
- Dealt with staff and follow up to robbery at Cong Tourist office
- Arranged for additional key for emergency exit in Aras Failte
- Follow up with Galway City Council regarding e-coli flooding of basement at Galway tio.
- Ongoing discussions with staff regarding Air conditioning system and movement of two staff out of offices where air circulation was not deemed suitable.
- Review security cameras in the event of small children in reservations etc to check for any possible accidents and alert staff accordingly.
- Arranging fire drill for Westport at present.



Dublin Tourism – Financial Controller Salary Reduction Workings

	As at 31/12/08	Reduction	As at 01/01/10
Basic Salary Level 3 Point 15 LS2	92,235	Per revised Scales	85,512*
Fixed Allowance	9,895	5% reduction on Fixed Allowance basic under 125K	9,400*
Special Allowance (4 weeks of Basic plus Fixed allowance)	7,856	4 weeks of reduced basic and fixed allowances	7,300
Totals	€109,986		€102,212

*pensionable

VHI Details

2010 – Gross Cost of BIK for VHI €4,900





THE LABOUR RELATIONS COMMISSION

An Coimisiún um Chaidreamh Oibreachais

TOM JOHNSON HOUSE, HADDINGTON ROAD, DUBLIN 4. TEL: 01-660 9662 FAX: 01-668 5069
Teach Thomás Mac Seáin, Bóthar Haddington, Baile Átha Cliath 4. Tel: 01-660 9662 Fax: 01-668 5069
E-mail: lrc@indigo.ie LoCall (outside 01 area) 1890 220 227

17th August, 1998

Mr. Frank McGee
Chief Executive
Dublin Tourism
Suffolk St.
Dublin 2

Dublin Tourism and Impact

Following a conciliation conference between the above mentioned parties on 17th August, 1998, I am making the following proposals which both parties have agreed to recommend for acceptance.

I propose that Dublin Tourism will make the following arrangements for the payment of permanent and contract staff for Sunday working.

From 1st March, 1998 all employees will receive time and a half* for Sunday working.

From 1st January, 1999 the rate for Sunday working will be increased to double time*.

Suffolk St.

Employees who transferred from O Connell St. to Suffolk St. and are still employed by the Company will receive a lump sum equivalent to time and a half for all Sundays worked from 1st January, 1997.

*time off or payment for Sunday working will be at the discretion of management.

Jerome Forde
Jerome Forde
Industrial Relations Officer





The Public Sector Trade Union

General Secretary: Peter Mc Loone. Nerney's Court, Dublin 1.
Telephone 817 1500 Fax 817 1501/2/3 Email impact@iol.ie

1st September 1998

Mr Kieran McDonald
Commercial Officer
Dublin Tourism
Dublin Tourism Centre
Suffolk Street
Dublin 2

Dear Mr McDonald

I refer to proposals issued by the Industrial Relations Officer following the conciliation conference on 17th August '98 regarding Sunday working.

These proposals are acceptable to the members concerned. I would request that you make the necessary arrangements to have them implemented as soon as possible.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ray Ryan'.

Ray Ryan
Assistant General Secretary

